

**APPLICATION CHECKLIST FOR MONBUKAGAKUSHO SCHOLARSHIP PROGRAMME 2016  
JAMAICAN/BAHAMAS/BELIZE**

Please read the Application Procedure listed on the guidelines thoroughly before submitting your application. Ensure supporting documents are numbered in the order listed.

Page 6 for Research (Graduate Studies) Students

Page 5 for Undergraduate Students

Pages 4-5 for College of Technology Students

Check	Documents required (Research Students)	Original	Copy
1	Application Form + Photos	3	
2	Application (Placement Request)	1	-
3	Field of Study and Research Program Plan	1	2
4	Certified transcript of all university courses	1	2
5	Graduation Certificate (Certified by JP or Institution)		3
6	Recommendation from university (Dean or Academic Supervisor etc.) of last university attended	1	2
7	Recommendation ( If currently employed)	1	2
8	Medical Certificate (To be submitted upon request)	1	2
9	Abstract of thesis	1	2
10	Photograph(s)/CD showing own work (only for fine arts or music applicants)	1	2
11	ID document which shows your nationality and personal data	-	1

Check	Documents required (Undergraduate and College of Technology Students)	Original	Copy
1	Application Form + photos	2	
2	Placement preference form ( for direct placement only)	1	1
3	Transcript of the last three years in high school/college	1	1
4	Recommendation from principal of high school/college	1	1
5	Graduation certificate from high school/college (certified)		2
6	Medical Certificate ( To be submitted upon request)	1	1
7	Enrollment letter from university (if you are attending university/college)	1	1
8	Certificate of Passage of University Entrance Examination (Acceptance Letter) (if applicable)	1	1
9	ID document which shows your nationality and personal data		1

- Please **submit the application to:**

The MEXT Scholarship  
Cultural Section  
Embassy of Japan in Jamaica  
NCB Towers, North Tower 6<sup>th</sup> Floor  
2 Oxford Road, Kingston 5

**No later than June 5, 2015 at 2:00 p.m.**

- Please do not staple documents.
- For info about the scholarship, please contact Ms. Barrett (Mon –Fri from 9:00a.m-12 noon)  
1 876 929 3338/9 ext. 237  
(Embassy of Japan in Jamaica | info@kg.mofa.go.jp |

### **Application Timeline**

i) April 2015	Application opens
<b>ii) June 5, 2015</b>	<b>Application Deadline</b>
iii) June- July 2015	Examinations & Interviews of shortlisted candidates
iv) July, 2015	Notification of short-listed candidates
v) July –August 31	The short listed candidates must obtain acceptance letter(s) from not more than three universities in Japan (preferably national universities). <b>Applicable to Graduate Studies only.</b>
vi) January, 2016	Notification of successful candidates
vii) April or October 2016	Departure for Japan (Graduate Students)
viii) April – 2016	Departure for Japan ( Undergraduate and College of Technology Students)

We thank all applicants for their interest in the Japanese Government Scholarship; however, **only shortlisted candidates will be contacted for selection process.**